

## PSION SERIES 5 SUPPORT SHEET

## HOW TO BACKUP TO A COMPACT FLASH DISK

## **First Time Backup**

- 1. Put the Compact Flash into the slot at the side of your Psion
- 2. On your Psion press the SYSTEM button on the LCD.
- 3. All documents need to be closed before they can be copied. Follow the screen below.

	File Edit Disk	View	Inform	nation T	ools	1	System
-	Open	Ctrl+O					Control panel
	Create new	•					Sort Sort
00.000	Close	•	File	Ctrl+E			
ALC: N	Delete	Ctrl+D	Folder	Ctrl+F			New folder
CC DR	Rename	Ctrl+R	All files	Shift+Ctrl+E			
No. of Concession, Name	Properties	Ctrl+P			_		Ville
The second	List open files	Ctrl+J					
	Browse folders	Ctrl+G					

4. Press Ctrl+Y to Copy Disk. The dialog box below will appear. Enter the details as shown. All files will now be copied to the disk.

File Edit	Disk View Information Tools	System	System
Welcome Series 5	Copy disk Ctrl+Y	panel Series 5 Copy entire disk	Control panel
Word	Format disk Shift+Ctrl+F Name disk Shift+Ctrl+G	Sort Word From disk C	Sort
Sheet	Current disk Ctrl+Q	New Coder Code Code Code Code Code Code Code Code	New
Data L		Data Into folder	- New File
Agenda		Ctrl+B	
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## **Subsequent Backups**

Follow steps 1-4 above. Note that because the files have already been copied onto the disk the you may get the following screens showing.



Select Yes to All if you wish to overwrite all the previous backup copies or just Yes if you want to selectively overwrite the files.

If your machine gives an error message when trying to copy to the disk check the batteries. This is the most common reason for not being able to copy to the disk.



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